



# oncology plus

W/ST

## Pharmacy Technician Daily Checklist

Week of: 2/11/15

Sunday		Monday		Tuesday		Wednesday		Thursday		Time of Day
Task	Initials	Task	Initials	Task	Initials	Task	Initials	Task	Initials	
Temp/Pressure log	AKK	Temp/Pressure log	AKK	Temp/Pressure log	AKK	Temp/Pressure log	AKK	Temp/Pressure log	AKK	3:00 - 3:30
Sanitize Workbench 1	JP	Sanitize Workbench 1	JP	Sanitize Workbench 1	JP	Sanitize Workbench 1	JP	Sanitize Workbench 1	JP	
Sanitize Workbench 2	JP	Sanitize Workbench 2	JP	Sanitize Workbench 2	JP	Sanitize Workbench 2	JP	Sanitize Workbench 2	JP	
Sanitize Chemo 1	AKK	Sanitize Chemo 1	AKK	Sanitize Chemo 1	AKK	Sanitize Chemo 1	AKK	Sanitize Chemo 1	AKK	
Sanitize Chemo 2	AKK	Sanitize Chemo 2	AKK	Sanitize Chemo 2	AKK	Sanitize Chemo 2	AKK	Sanitize Chemo 2	AKK	
Sanitize Workbench 1	AKK	Sanitize Workbench 1	AKK	Sanitize Workbench 1	AKK	Sanitize Workbench 1	AKK	Sanitize Workbench 1	AKK	
Sanitize Workbench 2	AKK	Sanitize Workbench 2	AKK	Sanitize Workbench 2	AKK	Sanitize Workbench 2	AKK	Sanitize Workbench 2	AKK	
Sanitize Chemo 1 (2% Na Hypochlorite)	AKK	Sanitize Chemo 1 (2% Na Hypochlorite)	AKK	Sanitize Chemo 1 (2% Na Hypochlorite)	AKK	Sanitize Chemo 1 (2% Na Hypochlorite)	AKK	Sanitize Chemo 1 (2% Na Hypochlorite)	AKK	
Sanitize Chemo 2 (2% Na Hypochlorite)	AKK	Sanitize Chemo 2 (2% Na Hypochlorite)	AKK	Sanitize Chemo 2 (2% Na Hypochlorite)	AKK	Sanitize Chemo 2 (2% Na Hypochlorite)	AKK	Sanitize Chemo 2 (2% Na Hypochlorite)	AKK	
UV light on Blower on	AKK	UV light on Blower on	AKK	UV light on Blower on	AKK	UV light on Blower on	AKK	Sanitize underneath bottom panel of BSCs (2% Na Hypochlorite)	AKK	
Sanitize PPR (IPA)	AKK	Sanitize PPR (IPA)	AKK	Sanitize PPR (IPA)	AKK	Sanitize PPR (IPA)	AKK	Sanitize PPR (H <sub>2</sub> O <sub>2</sub> )	AKK	
<input type="checkbox"/> Floors		<input checked="" type="checkbox"/> Floors		<input checked="" type="checkbox"/> Floors		<input checked="" type="checkbox"/> Floors		<input checked="" type="checkbox"/> Floors		
<input type="checkbox"/> Counter		<input type="checkbox"/> Counter		<input type="checkbox"/> Counter		<input checked="" type="checkbox"/> Counter		<input checked="" type="checkbox"/> Counter		
<input type="checkbox"/> Carts		<input type="checkbox"/> Carts		<input checked="" type="checkbox"/> Carts		<input checked="" type="checkbox"/> Carts		<input checked="" type="checkbox"/> Carts		
<input type="checkbox"/> Pass-thru		<input checked="" type="checkbox"/> Pass-thru		<input checked="" type="checkbox"/> Pass-thru		<input checked="" type="checkbox"/> Pass-thru		<input checked="" type="checkbox"/> Pass-thru		
								<input checked="" type="checkbox"/> Drawers		
End of night										

Sunday		Monday		Tuesday		Wednesday		Thursday		Time of Day
Task	Initials	Task	Initials	Task	Initials	Task	Initials	Task	Initials	
Sanitize NPR (IPA) <input type="checkbox"/> Floors <input type="checkbox"/> Counter <input type="checkbox"/> Carts <input type="checkbox"/> Pass-thru	<i>[Signature]</i>	Sanitize NPR (IPA) <input checked="" type="checkbox"/> Floors <input checked="" type="checkbox"/> Counter <input checked="" type="checkbox"/> Carts <input checked="" type="checkbox"/> Pass-thru	<i>[Signature]</i>	Sanitize NPR (IPA) <input type="checkbox"/> Floors <input checked="" type="checkbox"/> Counter <input type="checkbox"/> Carts <input type="checkbox"/> Pass-thru	<i>[Signature]</i>	Sanitize NPR (IPA) <input checked="" type="checkbox"/> Floors <input checked="" type="checkbox"/> Counter <input checked="" type="checkbox"/> Carts <input checked="" type="checkbox"/> Pass-thru	<i>[Signature]</i>	Sanitize NPR (H <sub>2</sub> O <sub>2</sub> ) <input type="checkbox"/> Floors <input type="checkbox"/> Counter <input checked="" type="checkbox"/> Carts <input checked="" type="checkbox"/> Pass-thru <input checked="" type="checkbox"/> Windows <input checked="" type="checkbox"/> Drawers	<i>[Signature]</i>	
Sanitize Anteroom (IPA) <input type="checkbox"/> Floors <input type="checkbox"/> Sink <input type="checkbox"/> Air vents <input type="checkbox"/> Shelving <input type="checkbox"/> Bench	<i>[Signature]</i>	Sanitize Anteroom (IPA) <input checked="" type="checkbox"/> Floors <input checked="" type="checkbox"/> Sink <input checked="" type="checkbox"/> Air vents <input checked="" type="checkbox"/> Shelving <input checked="" type="checkbox"/> Bench	<i>[Signature]</i>	Sanitize Anteroom (IPA) <input checked="" type="checkbox"/> Floors <input type="checkbox"/> Sink <input checked="" type="checkbox"/> Air vents <input checked="" type="checkbox"/> Shelving <input checked="" type="checkbox"/> Bench	<i>[Signature]</i>	Sanitize Anteroom (IPA) <input checked="" type="checkbox"/> Floors <input type="checkbox"/> Sink <input checked="" type="checkbox"/> Air vents <input checked="" type="checkbox"/> Shelving <input type="checkbox"/> Bench	<i>[Signature]</i>	Sanitize Anteroom (H <sub>2</sub> O <sub>2</sub> ) <input checked="" type="checkbox"/> Floors <input type="checkbox"/> Sink <input checked="" type="checkbox"/> Air vents <input type="checkbox"/> Shelving <input checked="" type="checkbox"/> Bench	<i>[Signature]</i>	
Empty trash and replace with new bag	<i>[Signature]</i>	Empty trash and replace with new bag	<i>[Signature]</i>	Empty trash and replace with new bag	<i>[Signature]</i>	Empty trash and replace with new bag	<i>[Signature]</i>	Empty trash and replace with new bag	<i>[Signature]</i>	
Wipe (own) crocs with Sporidicin wipes	<i>[Signature]</i>	Wipe (own) crocs with Sporidicin wipes	<i>[Signature]</i>	Wipe (own) crocs with Sporidicin wipes	<i>[Signature]</i>	Wipe (own) crocs with Sporidicin wipes	<i>[Signature]</i>	Wipe (own) crocs with Sporidicin wipes	<i>[Signature]</i>	
Last tech out - Spray all crocs (Lysol)	<i>[Signature]</i>	Last tech out - Spray all crocs (Lysol)	<i>[Signature]</i>	Last tech out - Spray all crocs (Lysol)	<i>[Signature]</i>	Last tech out - Spray all crocs (Lysol)	<i>[Signature]</i>	Last tech out - Spray all crocs (Lysol)	<i>[Signature]</i>	
End of night										