

Week of: 1/4/15

Sunday		Monday		Tuesday		Wednesday		Thursday		Time of Day
Task	Initials	Task	Initials	Task	Initials	Task	Initials	Task	Initials	
Temp/Pressure log	AK	Temp/Pressure log	JK	Temp/Pressure log	JK	Temp/Pressure log	JK	Temp/Pressure log	JK	3:00 - 3:30
Sanitize Workbench 1	JK	Sanitize Workbench 1	JK	Sanitize Workbench 1	JK	Sanitize Workbench 1	JK	Sanitize Workbench 1	JK	
Sanitize Workbench 2	JK	Sanitize Workbench 2	JK	Sanitize Workbench 2	JK	Sanitize Workbench 2	JK	Sanitize Workbench 2	JK	
Sanitize Chemo 1	AK	Sanitize Chemo 1	JK	Sanitize Chemo 1	JK	Sanitize Chemo 1	JK	Sanitize Chemo 1	JK	
Sanitize Chemo 2	AK	Sanitize Chemo 2	JK	Sanitize Chemo 2	JK	Sanitize Chemo 2	JK	Sanitize Chemo 2	JK	
Sanitize Workbench 1	JK	Sanitize Workbench 1	JK	Sanitize Workbench 1	JK	Sanitize Workbench 1	JK	Sanitize Workbench 1	JK	
Sanitize Workbench 2	JK	Sanitize Workbench 2	JK	Sanitize Workbench 2	JK	Sanitize Workbench 2	JK	Sanitize Workbench 2	JK	
Sanitize Chemo 1 (2% Na Hypochlorite)	AK	Sanitize Chemo 1 (2% Na Hypochlorite)	JK	Sanitize Chemo 1 (2% Na Hypochlorite)	JK	Sanitize Chemo 1 (2% Na Hypochlorite)	JK	Sanitize Chemo 1 (2% Na Hypochlorite)	JK	
Sanitize Chemo 2 (2% Na Hypochlorite)	AK	Sanitize Chemo 2 (2% Na Hypochlorite)	JK	Sanitize Chemo 2 (2% Na Hypochlorite)	JK	Sanitize Chemo 2 (2% Na Hypochlorite)	JK	Sanitize Chemo 2 (2% Na Hypochlorite)	JK	
UV light on Blower on	JK	UV light on Blower on	JK	UV light on Blower on	JK	UV light on Blower on	JK	Sanitize underneath bottom panel of BSCs (2% Na Hypochlorite)	JK	End of night
Sanitize PPR (IPA)	JK	Sanitize PPR (IPA)	JK	Sanitize PPR (IPA)	JK	Sanitize PPR (IPA)	JK	Sanitize PPR (H ₂ O ₂)	JK	
<input type="checkbox"/> Floors		<input type="checkbox"/> Floors		<input checked="" type="checkbox"/> Floors		<input checked="" type="checkbox"/> Floors		<input checked="" type="checkbox"/> Floors		
<input type="checkbox"/> Counter		<input checked="" type="checkbox"/> Counter		<input checked="" type="checkbox"/> Counter		<input checked="" type="checkbox"/> Counter		<input checked="" type="checkbox"/> Counter		
<input type="checkbox"/> Carts		<input type="checkbox"/> Carts		<input checked="" type="checkbox"/> Carts		<input checked="" type="checkbox"/> Carts		<input checked="" type="checkbox"/> Carts		
<input type="checkbox"/> Pass-thru		<input type="checkbox"/> Pass-thru		<input checked="" type="checkbox"/> Pass-thru		<input type="checkbox"/> Pass-thru		<input type="checkbox"/> Pass-thru		

Pharmacy Technician Daily Checklist

Week of:

Sunday		Monday		Tuesday		Wednesday		Thursday		Time of Day	
Task	Initials	Task	Initials	Task	Initials	Task	Initials	Task	Initials		
Sanitize NPR (IPA) <input checked="" type="checkbox"/> Floors <input checked="" type="checkbox"/> Counter <input checked="" type="checkbox"/> Carts <input checked="" type="checkbox"/> Pass-thru	JK	Sanitize NPR (IPA) <input checked="" type="checkbox"/> Floors <input checked="" type="checkbox"/> Counter <input checked="" type="checkbox"/> Carts <input checked="" type="checkbox"/> Pass-thru	JK	Sanitize NPR (IPA) <input checked="" type="checkbox"/> Floors <input checked="" type="checkbox"/> Counter <input checked="" type="checkbox"/> Carts <input checked="" type="checkbox"/> Pass-thru	AK	Sanitize NPR (IPA) <input checked="" type="checkbox"/> Floors <input checked="" type="checkbox"/> Counter <input checked="" type="checkbox"/> Carts <input checked="" type="checkbox"/> Pass-thru	AK	Sanitize NPR (IPA) <input checked="" type="checkbox"/> Floors <input checked="" type="checkbox"/> Counter <input checked="" type="checkbox"/> Carts <input checked="" type="checkbox"/> Pass-thru	AK	Sanitize NPR (H ₂ O ₂) <input checked="" type="checkbox"/> Floors <input checked="" type="checkbox"/> Counter <input checked="" type="checkbox"/> Carts <input checked="" type="checkbox"/> Pass-thru <input checked="" type="checkbox"/> Windows <input checked="" type="checkbox"/> Drawers	JK
Sanitize Anteroom (IPA) <input checked="" type="checkbox"/> Floors <input checked="" type="checkbox"/> Sink <input checked="" type="checkbox"/> Air vents <input checked="" type="checkbox"/> Shelving <input checked="" type="checkbox"/> Bench	JK	Sanitize Anteroom (IPA) <input checked="" type="checkbox"/> Floors <input checked="" type="checkbox"/> Sink <input checked="" type="checkbox"/> Air vents <input checked="" type="checkbox"/> Shelving <input checked="" type="checkbox"/> Bench	JK	Sanitize Anteroom (IPA) <input checked="" type="checkbox"/> Floors <input checked="" type="checkbox"/> Sink <input checked="" type="checkbox"/> Air vents <input checked="" type="checkbox"/> Shelving <input checked="" type="checkbox"/> Bench	JK	Sanitize Anteroom (IPA) <input checked="" type="checkbox"/> Floors <input checked="" type="checkbox"/> Sink <input checked="" type="checkbox"/> Air vents <input checked="" type="checkbox"/> Shelving <input checked="" type="checkbox"/> Bench	JK	Sanitize Anteroom (H ₂ O ₂) <input checked="" type="checkbox"/> Floors <input checked="" type="checkbox"/> Sink <input checked="" type="checkbox"/> Air vents <input checked="" type="checkbox"/> Shelving <input checked="" type="checkbox"/> Bench	JK	Sanitize Anteroom (H ₂ O ₂) <input checked="" type="checkbox"/> Floors <input checked="" type="checkbox"/> Sink <input checked="" type="checkbox"/> Air vents <input checked="" type="checkbox"/> Shelving <input checked="" type="checkbox"/> Bench	JK
Empty trash and replace with new bag	JK	Empty trash and replace with new bag	JK	Empty trash and replace with new bag	JK	Empty trash and replace with new bag	JK	Empty trash and replace with new bag	JK	Empty trash and replace with new bag	JK
Wipe (own) cros with Sporicidin wipes	JK	Wipe (own) cros with Sporicidin wipes	JK	Wipe (own) cros with Sporicidin wipes	JK	Wipe (own) cros with Sporicidin wipes	JK	Wipe (own) cros with Sporicidin wipes	JK	Wipe (own) cros with Sporicidin wipes	JK
Last tech out - Spray all cros (Lysol)	JK	Last tech out - Spray all cros (Lysol)	JK	Last tech out - Spray all cros (Lysol)	JK	Last tech out - Spray all cros (Lysol)	JK	Last tech out - Spray all cros (Lysol)	JK	Last tech out - Spray all cros (Lysol)	JK

End of night